

Student Advisory Team

Associated Students of Lewis & Clark

Amended: April 24th, 2014

Article I: Purpose and Scope

Section 1: Purpose

- a. To advocate for the rights of students in the Conduct System.
- b. To provide information to students on the Conduct System.

Section 2: Scope

- a. The Student Advisory Team (StAT) shall serve as the primary student resource for information on the Conduct System.
- b. StAT shall be the official student advisory body to the Division of Student Life on the content of Code of Conduct.

Article II: Membership

Section 1: Chief Justice

- a. Shall serve as the Chair of StAT
- b. Shall only serve as a voting member of StAT in the case of a tie
- c. Shall appoint the Associate Justice
 - i. The Chief Justice-Elect, in consultation with the current Chief Justice, shall appoint the Associate Justice who will serve for the next academic year.
 - ii. Applications for the position of Associate Justice shall be distributed after the end of the ASLC Cabinet election, and no later than one (1) month before the end of the academic year.
 - iii. There shall be at least one (1) week between when applications are distributed to the student body and the appointment of the Associate Justice.
 - iv. The Associate Justice shall be confirmed by a two-thirds (2/3) majority vote of the Senate.
- d. Shall appoint Team Members
 - i. Applications for the position of Team Members shall be distributed no later than the end of the second week of the academic year.
 - ii. There shall be at least (1) week between when applications are distributed to the student body and the appointment of Team Members.
 - iii. Team Members shall be approved by a two-thirds (2/3) majority vote of the Senate.
- e. Shall set the agenda for meetings of StAT
- f. Shall coordinate informational student forums on Code of Conduct
- g. Shall, in conjunction with the Associate Justice hold trainings for Team Members.
 - i. The Chief Justice may employ the Office of Campus Living to assist with trainings.
- h. Shall allocate Conduct Cases to Members of StAT
- i. May be present in Code of Conduct hearings at the request of the student(s) involved in the hearing

Section 2: Associate Justice

- a. Shall assist the Chief Justice in the operations of StAT
- b. Shall serve as a voting member of StAT

- c. Shall assist the Chief Justice in the selection of Team Members
- d. May be present in Code of Conduct hearings at the request of the student(s) involved in the hearing
- e. Shall, in the absence of the Chief Justice, assume all the duties of the Chief Justice relating to StAT
- f. Shall not serve as a Resident Advisor, Campus Living Intern or member of the Student Rights and Responsibilities Board

Section 3: Team Members

- a. There shall be no fewer than five (5) Team Members
- b. Shall serve as voting members of StAT
- c. Shall be present in Code of Conduct hearings at the request of the student(s) involved in the hearing
- d. Shall serve as a resource for students inquiring about the Conduct System
- e. Shall hold office hours as mandated by the Chief Justice
- f. Shall assist the Chief Justice and Associate Justice with holding student informational forums
- g. Shall not serve as a Resident Advisor, Campus Living Intern or member of the Student Rights and Responsibilities Board

Article III: Duties

Section 1: Assist students and groups of students in conduct hearings

- a. While in a Conduct Hearing, members of StAT shall advise students or groups of students on the course of action that will yield the result most beneficial to that student or group of students.
- b. Members of StAT may not directly address the Hearing Officer(s) during the course of a Conduct Hearing

Section 2: Serve as a resource to students and groups of students on issues related to the Conduct System

- a. Members of StAT shall assist students or groups of students in writing appeals of Conduct Hearing outcomes.
- b. Members of StAT shall advise students or groups of students on how best to carry out their assigned outcomes.
- c. Members of StAT shall hold at least two (2) informational student forums on Code of Conduct each semester, the first of which should take place during the first week of the academic year.
- d. At the end of each year, members of StAT shall review “Pio to Pio”, an annually published booklet to inform students of the nature of the conduct system in consultation with the Office of Campus Living. This booklet shall contain:
 - i. A description of the hierarchy of the Conduct Systems boards and hearing bodies.
 - ii. An expression of the educational goals of the Conduct System
 - iii. An overview of each section of the Code of Conduct
 - iv. A list of frequently asked questions and their answers
 - v. A list of the resources available to help students through the Conduct process.

Article IV: Amendment

Section 1: These bylaws may be amended by a two-thirds (2/3) vote of both StAT and the Senate.